Meeting Minutes



## Meeting date | time 24/10/17 | 15:00 | Meeting location 201

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| |  |  | | --- | --- | | Meeting called by | Sara Pattinson | | Type of meeting | Planning | | Lead | Sara Pattinson | | Note taker | Sean Breen | | Timekeeper | Kieran Plank | | Cameron O’Brien - Absent  Marcin Olesiak - Absent |

# Agenda topics

## Time allotted | 30 minutes | Agenda topic Proposal Review | Presenter Sara

Sara described the scope of the project.

It was a general feeling that the app should be as game-like as possible.

Potential login possibilities were discussed to ensure as little information is stored as possible.

The Android sub team are to store all app data locally rather than on a server.

Version control is to be used to keep the code easy to update for all parties, Sean will oversee this.

Sara brought up that we should be using the other modules to think of how best to perform in this project. For example, Sean is using a CSS framework in his DWBA assignment so that the Android app and the website look similar.

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| Action items | Person responsible | Deadline |
| N/A | Presenter Name | Date | time |
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## Time allotted | 15 minutes | Agenda topic Delegation of tasks | Presenter Sara

Sean: Version Control/Website Development/Design

Sara: App Development/Team Lead/Documentation/Design/Task Assignment

Marcin: Time Management/App Development/Design

Kieran: Documentation/App Development/Design/Testing

Cameron: Website Development/File Manager for pre-coding phase/Design/Testing

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| Action items | Person responsible | Deadline |
| Sarah to send copy of minute template to everyone | Sara Pattinson | For next meeting |
| Ensure all parties not present are happy with  delegated roles. | Sara Pattinson | For next meeting |
| Database and Design plans due | All | January |

Next meeting to be held on the 14th of November in room 201, time still to be decided.